

Name: SAMPLE

School: SAMPLE

Date: SAMPLE



**FUTURES AND OPTIONS**

The Future is in Your Hands

## Student Schedule

Please complete the following form with your **school dismissal time**, **afterschool activities you participate in** (i.e. teams, clubs, programs, etc.), **home responsibilities** (i.e. picking up younger sibling from school), and **times you can arrive at the Futures and Options office from your school**

(120 Broadway, New York, NY 10271) and **Midtown Manhattan** (i.e. Times Square) for each day of the week.

If you have activities that are **bi-weekly** or **monthly**, please indicate those as well on the schedule.

*Please refer to the sample student schedule below and fill in your schedule on the next page.*

The more specific you are, the better we can assess which internship will be a good match for you!

	School Dismissal Time	Afterschool Activities & Dismissal Time	Arrival Time at Midtown Manhattan	Arrival at Futures & Options
<b>Monday</b>	<i>ex. 2:00 pm</i>	<i>Volleyball practice (2:00 – 3:00 pm)</i>	<i>3:30 pm</i>	<i>4:00 pm</i>
<b>Tuesday</b>	<i>ex. 2:30 pm</i>		<i>3:00 pm</i>	<i>3:30 pm</i>
<b>Wednesday</b>	<i>ex. 2:00 pm</i>	<i>Picking up younger sister from school (2:00 – 4:00 pm)</i>	<i>4:30 pm</i>	<i>5:00 pm</i>
<b>Thursday</b>	<i>ex. 2:30 pm</i>		<i>3:00 pm</i>	<i>3:30 pm</i>
<b>Friday</b>	<i>ex. 1:15 pm</i>	<i>Model UN (1:30 – 2:15 pm biweekly)</i>	<i>2:45 pm</i>	<i>3:15 pm</i>

**Anticipated day(s) off from work and reason(s):**

*ex. Sept. 10 – 11 (Jewish Holiday); Oct. 3 (Doctors appointment); Oct. 26 (Theater club try – outs); Nov. 21 – 25 (Family trip)*

**List all programs/extracurricular activities you are participating in this semester:**

*ex. SEO Scholars; Volleyball team; Model UN; SAT Prep Classes (Saturdays)*

**List all upcoming programs or teams/clubs you are applying to or trying out for this semester. If any, please include anticipated start and any schedule changes.**

*ex. Theater club (starts late November – Tuesdays and Thursdays)*

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*Please fill in the following schedule with your information.*

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<b>Tuesday</b>				
<b>Wednesday</b>				
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